

APPLICATION FOR EMPLOYMENT

Date _____

Location _____

Your application will remain active for the above location for sixty (60) days. THIS APPLICATION IS NOT AN EMPLOYMENT CONTRACT. In accordance with law, the Company is an equal opportunity employer charged with hiring without discrimination on the basis of legally protected status, such as race, color, religion, national origin, age, sex/gender or disability. The Company is also covered by the Americans With Disabilities Act and provides reasonable accommodation for applicants upon being notified of a disability under the Act. Any questions, concerns or complaints during the application process involving discrimination or accommodation should be brought immediately to the attention of the Human Resource Department at 843-389-2731.

PERSONAL INFORMATION

Name _____			
FIRST	MIDDLE	LAST	Social Security Number
Address _____			
Street	City	State & Zip Code	Since (month/year)
Most Recent Prior Address _____			
Street	City	State & Zip Code	Since (month/year)
Telephone Number _____ Are you over 18 years of age? _____ If no, state age _____			
Are you legally eligible to work in the United States? Yes _____ No _____			
Were you ever previously employed with this Company? _____ If yes, list dates _____			
Have you ever been convicted of a felony or crime involving dishonesty or theft; or are you subject to a pending felony, theft or criminal charge involving dishonesty? * Yes _____ No _____ If yes, please explain in detail (nature and date of charge, sentence, etc.) _____ _____			

EMPLOYMENT DESIRED

Position _____ Wage Requirement _____ Date Available for Work _____		
Can you work fulltime or part-time _____ If part-time, what days and hours? _____		
Are you willing to work overtime and weekends? _____		
Certain positions may require use of a car or other motorized vehicle; Do you have a valid motor vehicle operator's license? _____		
Names of relatives or friends employed here _____		

EDUCATION AND SERVICE

Name & Location	Last Grade Completed	Diploma/Degree			
Elementary School _____					
High School _____					
Higher Education _____					
Other skills or special training _____					
Military Service _____					
Branch	Rank	Date Entered	Date of Discharge	Type of Discharge	Duties

* The existence of a conviction of a criminal charge or pending charge (whether civil or military) may not necessarily preclude you from employment; however, a false statement will. The nature and/or gravity of the offense or offenses, the time that has passed since the conviction or completion of the sentence, and the nature of the job held or sought are considered.

REFERENCES Give the name, address, telephone number/e-mail address and occupation of three persons (not former employers or relatives)

	Name	Address	Telephone	E-Mail	Occupation/Relationship
1.	_____				
2.	_____				
3.	_____				

EMPLOYMENT HISTORY Please list below your last three employers, beginning with your present or last employer. Account for all time periods.

EMPLOYER: _____ **FROM:** _____ **TO:** _____

Address: _____ **PHONE:** _____

Position: _____ **WAGES:** _____

Reason for Leaving: _____

EMPLOYER: _____ **FROM:** _____ **TO:** _____

Address: _____ **PHONE:** _____

Position: _____ **WAGES:** _____

Reason for Leaving: _____

EMPLOYER: _____ **FROM:** _____ **TO:** _____

Address: _____ **PHONE:** _____

Position: _____ **WAGES:** _____

Reason for Leaving: _____

May we contact your present employer? _____ Why do you desire to change? _____

Have you ever been discharged or forced to resign from any job? If so, please explain: _____

APPLICANT'S STATEMENT
(PLEASE READ VERY CAREFULLY BEFORE SIGNING BELOW)

In applying for employment with the Company, I understand and voluntarily agree as follows:

- The Company's use and acceptance of my Application for Employment ("Application") does not indicate that the Company has any open positions and does not in any way obligate the Company. However, if the Company considers me for an open position, this consideration is sufficient for me to make the agreements that follow.
- The information that I have given on this application is true and complete to the best of my knowledge. I understand and agree that any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, may result in the Company ending its consideration of my application or, if I am employed, terminating my employment with the Company.
- I understand and agree that if I receive any offer of employment from the Company, it will be contingent upon my successful completion of the Company's total pre-employment screening process (which, depending on the position and management choices, may include such screening measures as a background and credit check with which I will cooperate). **I specifically request that all of my present and former employers and those individuals I have listed as personal references furnish information requested by the Company, and I release them and the Company from any and all liability for damages arising from furnishing the requested information.** Further, I understand any offer of employment is contingent on the Company's receiving references that it considers satisfactory, and upon my providing, within three (3) working days of employment, valid proof of identity and eligibility to work.
- I UNDERSTAND THAT THE EMPLOYMENT FOR WHICH I HAVE APPLIED IS AT-WILL, AND EMPLOYMENT AND COMPENSATION CAN BE TERMINATED WITH OR WITHOUT CAUSE OR NOTICE, AT ANY TIME, AT THE OPTION OF EITHER THE COMPANY OR ME;** that the Company reserves the right to change wages, hours and working conditions as it determines necessary; that no representative of the Company, other than the President, has any authority to enter into any agreement with me for employment for any specified period of time or to make any agreement contrary to any Company policy; and that any agreement, if made, shall not be enforceable unless it is in writing and signed by me and by the President.

I have read or had read to me the entire Applicant's Statement. I understand the Applicant's Statement and voluntarily make these agreements.

Applicant Signature

Date

****THIS IS NOT A CONTRACT OF EMPLOYMENT.****